

## Aymestrey Parish Council

Minutes Scheduled Meeting of the Parish Council  
 Wednesday 26 June 2019 at 7.30pm in Aymestrey Parish Hall

## MINUTES

**Present:** Cllrs David Duggan, Helen Hamilton (Chaired the meeting in Cllr Goddard's absence), Ken Holland (7:36), John Probert (7:55), and Eleanor Waldron.

**In attendance:** 3 members of the public, Ward Cllr Carole Gandy; Maggie Brown (Clerk).

1. **Apologies:** Received from Cllrs Ian Banks, Ian Goddard and Annaly Goodwin.
2. **Declarations of Interest:**
  - 2.1. No declaration of interest made.
  - 2.2. No requests for dispensations received.
3. **Open Discussion:**
  - 3.1. Ward Cllr Carole Gandy's [report](#) was circulated to Cllrs prior to the meeting. Cllr Gandy confirmed prosecution process has started re house on land at rear of Mortimers Cross Inn.
  - 3.2. No new concerns reported by residents present. Reported: Locality Steward, Mike Brookes, visited Mortimers Cross, works are in hand to prevent flooding at property, and condition of pothole noted.
  - 3.3. Reported by Vice Chairman:
    - 3.3.1. Very pleasing result at Neighbourhood Development Plan referendum. Excellent support reinforces NDP in planning decisions. Thanks recorded to Cllrs Ken Holland, Ian Banks and all those involved.
    - 3.3.2. Traffic calming white lines have been painted.
  - 3.4. Reported by Cllr Ken Holland:
    - 3.4.1. Residents' concern about parking along the pavement at *The Riverside*. AGREED Cllr Holland to speak to proprietor.
    - 3.4.2. White lines painted in Aymestrey started to peel off within a week. AGREED Clerk to contact Balfour Beatty and request inspection as soon as possible.
4. **Minutes: RESOLVED:** Minutes of the Aymestrey Parish Annual Meeting 14 May; the Annual Meeting of the Parish Council and scheduled meeting 22 May 2019 be signed as a true record.
5. **Planning:** Appeal - 180509 - Land at the rear of The Barns, The Farm, Aymestrey, HR6 9ST.  
 Cllr Ken Holland declared an interest in this item.  
 Cllr Helen Hamilton reported: Appeal withdrawn after appellant's discussion with Herefordshire Council.
6. **Police and Crime Commissioner for West Mercia Town and Parish Council Survey 2019.** Reported: Support from Community Liaison Officer sought by Parish Hall in 2018, no reply/response received.  
**RESOLVED:** Cllr Helen Hamilton to respond on behalf of the Parish Council.
7. **"We Don't Buy Crime" initiative** in conjunction with West Mercia Police & Crime Commissioner, John Campion. **RESOLVED:** Clerk to research costs and deadlines, then advertise the scheme to gauge parishioners' interest in buying Smartwater kits. Noted: One pack per household is required. PCSO Steph Harper will mark hand tools at no cost.
8. Letter from Herefordshire Council Democratic Services ref. **Allowances Scheme for Parish or Town Councillors.** **RESOLVED:** Not to have an allowance scheme. Clerk to respond.
9. **Neighbourhood Development Plan (NDP):**
  - 9.1. Noted: Referendum result Yes : 105 votes / 81.4%; No : 24 votes / 18.6%; 44.48% turnout.
  - 9.2. Noted: End of Grant Report submitted in May.
10. **Good Neighbour Scheme:** Cllr Eleanor Waldron reported: Research into mobile phones and networks undertaken. AGREED best network is EE. Phone available at ASDA for £10-£15; with EE pay as you go (PAYG) SIM £10. Came & Co and Access Insurance contacted; awaiting response and quotations. Process of drafting policies and procedures started. Article in next edition of Aymestrey Matters.

Disclosure & Barring Service (DBS) forms received. **RESOLVED:** Cllr Waldron to buy phone with EE PAYG SIM and credit.

11. **Notice Boards:** Report from Cllr Ian Banks and location for board in Mortimers Cross debated. **RESOLVED:** To purchase a single board for Mortimers Cross; double board for the Parish Hall car park, preferred choice SKU:10004 recycled plastic from Kedel Ltd; and repair other wooden boards in parish. Expenditure limit of £1,000 set, to be funded from General Reserves. Cllr Ian Banks to action. Clerk to contact Cllr Annaly Goodwin about location of board in Mortimers Cross.
12. **Aymestrey Phone Box:** Reported: Awaiting response from Aymestrey Parish Hall.
13. **Commando Bridge.** Reported: Possibility of reinstating bridge over River Lugg as part of World War 2 commemoration. **AGREED:** APC is interested in exploring this idea further.
14. **Highways**
- 14.1. Noted: Lengthsman Annual Maintenance Plan 2019/20 completed & returned to Balfour Beatty.
- 14.2. **RESOLVED:** To sign Lengthsman Contract between Herefordshire Council & Parish Council.
- 14.3. **Lengthsman.** Noted: Work on ditch between Ballsgate & Woodhampton completed; work on ditch at Gatley ongoing; salt bins checked, no replacement required. Reported: (a) gullies at Woodhampton need clearing; (b) gullies from Corner Cottage to old quarry turn have been filled in. **RESOLVED:** Lengthsman undertake (a), report (b) to Balfour Beatty/Gigaclear.
- 14.4. Works to be undertaken by the Footpaths Officer. None reported.
15. **Financial Matters**
- 15.1. Clerk reported: First online payment made was authorised by one parish councillor and clerk, contrary to Financial Regulations. Councillor Ian Goddard has changed online 'permissions', test payment of £1 to Clerk processed, authorised by two parish councillors, and paid back.
- 15.2. **RESOLVED:** To allow Cllr Ian Banks to authorise bank payment reimbursing his payment to Namesco Ltd. Noted: The importance of having 3 signatories set up for online banking.
- 15.3. Noted: direct debits: 20 May £19.20 PlusNet, 24 May £35 Information Commissioners Office.
- 15.4. Noted: balances and **RESOLVED** to approve payments:

<b>Balance at 19 June 2019</b>	<b>Lloyds Bank</b>	<b>£ 16,741.49</b>	
<b>Ringfenced funds:</b>	For Traffic Calming Schemes	£ 3,010.03	
	Parish initiatives	£ 936.00	
	Election Fund	£ 500.00	
	Reserve Fund	£ 3,000.00	
	General Reserve	£ 5,492.31	
	<b>TOTAL ringfenced @ 30 April 2019</b>	<b>£ 12,938.34</b>	
	<b>Un-ringfenced funds available:</b>	<b>£ 3,803.15</b>	
	<b>Online payments approved</b>	<b>Amount (incl. VAT)</b>	<b>VAT</b>
	Namesco Ltd. Renewal starter hosting aymestrey.org & Authenticated access for aymestrey.org. Both for 1 year.		
	To be reimbursed to Cllr Ian Banks	119.87	19.98
	Clerk's expenses: Postage £1.50, Mileage £27.54	29.04	-
	Total Payments	148.91	19.98
	<b>Un-ringfenced balance after June Payments:</b>	<b>£ 3,654.24</b>	

16. Noted: contents of Information Sheet.
17. Noted: date of next meeting, Wednesday 24 July 2019

Meeting closed at 20:42

**Signed** .....*Ian Goddard*.....  
 Cllr Ian Goddard  
 Chairman, Aymestrey Parish Council.  
 (Original copy signed and on file)

**DATE** 24 July 2019