

Aymestrey Parish Council

Minutes Scheduled Meeting of the Parish Council
 Wednesday 23 October 2019 at 7.30pm in Aymestrey Parish Hall

MINUTES

Present: Cllrs Ian Banks, David Duggan, Ian Goddard (Chairman) Helen Hamilton, and Eleanor Waldron.

Absent: Cllr Annaly Goodwin.

In attendance: 2 members of the public, Ward Cllr Carole Gandy and Maggie Brown (Clerk).

1. **Apologies:** Received from Cllrs Ken Holland and John Probert.
2. **Declarations of Interest:**
 - 2.1. Cllr Ian Banks declared an interest in item 5.5 as owner of the property.
 - 2.2. No requests for dispensations received.
3. **Open Discussion:**
 - 3.1. Ward Cllr Carole Gandy's [report](#) circulated to Cllrs prior to the meeting. Cllr Gandy confirmed grit bins will be replaced by the contractors who damaged them; consultation on the Hereford and Southern Link Road Sustainable Transport package is due to start.
 - 3.2. A resident present at the meeting provided an update relating to item 5.4 on the agenda.
 - 3.3. **Reported by Chairman.**
 - 3.3.1. Email sent to Chairman of Parish Hall Committee about siting Phone Box by entrance to car park. Meeting to be arranged.
 - 3.3.2. No progress on Commando Bridge.
 - 3.3.3. Complaint about pot hole in Yatton received. Chairman to report to Balfour Beatty.
 - 3.3.4. Search for new Aymestrey Matters editor(s). Next edition going into production before November meeting. If any likely candidates known, please advise Cllr Goddard.
 - 3.3.5. Julian Glover's Landscape [Review](#) on National Parks and Areas of Outstanding Natural Beauty (AONB) published. It includes many positive recommendations, including both the above be termed "National Landscape", and the authority of AONBs be strengthened.
 - 3.4. **Reported by Councillors.** Cllr Helen Hamilton reported meeting with Forestry Commission regional estates manager, Lorne Campbell, has been postponed.
4. **Minutes: RESOLVED:** Minutes of the meeting 25 September 2019 be signed as a true record.
5. **Planning:**
 - 5.1. To consider prospective breach of planning control [P173692/F](#) Land adjacent to Village Hall, Aymestrey.
RESOLVED: To write to Herefordshire Council planning enforcement and sales agents.
 - 5.2. To consider requesting further information on progress; and consider briefing note issued by Herefordshire Council about the Nutrient Management Plan, in relation to the following 3 applications:
[P182069/F - Planning Permission](#) Land Adjacent to the Village Hall - Plot 6;
[P182071/F - Planning Permission](#) Plot 7
[P182072/F - Planning Permission](#) Plot 1a
RESOLVED: To write to Herefordshire Council Planning Department.
 - 5.3. To consider response to [P193322/FH](#) - Full Householder on September 23, 2019 at 12:00 am Berwick House Mortimers Cross Leominster Herefordshire HR6 9TQ, Proposed first floor extension above existing ground floor. , Valid [...]
RESOLVED: The Parish Council has no objection to this application.
 - 5.4. To consider Mortimers Cross Farm Agricultural Building permission P191511/PA7
RESOLVED: No further action.

Cllr Ian Banks left the room at 20:26

- 5.5. [P193384/FH - Full Householder](#) on October 4, 2019 at 12:00 am Cherry Tree Cottage Ballsgate Lane Aymestrey Leominster Herefordshire HR6 9UT, Construction of single-storey workshop cut in to the bank off the drive of the property. Single door and window south facing. Well insulated using SIP panels and clad in corrugated tin., Valid [...]

RESOLVED: The Parish Council has no objection to this application.

Cllr Ian Banks returned to the room at 20:29

6. Financial Matters

- 6.1. Quarter end report from Responsible Financial Officer circulated prior to meeting. No questions arising.
- 6.2. Report from Financial Working Group. Bank reconciliations for Q1 & Q2 verified by Cllr Ken Holland. Projected expenditure likely to be under budget. Draft budget to go on website giving residents opportunity to comment at November meeting. Budget to be adopted and precept set at November meeting.
- 6.3. Aymestrey Parish Council Reserves Policy adopted with minor change to wording in draft copy.
- 6.4. Draft Budget for 2020/2021 considered, minor alterations made.
- 6.5. Noted: payment on 26/9/19 of £225.40 to One Stop Print Shop for Autumn/Winter Aymestrey Matters and £36 for 9 tote bags (from General Revenue Reserves). Total £261.40 VAT recoverable £6.

- 6.6. Noted: balances and **RESOLVED:** to approve payments:

Balance at 16 October 2019		Lloyds Bank	£ 19,283.67
Ringfenced funds:	For Traffic Calming Schemes	£	5,857.43
	Parish initiatives	£	936.00
	Election Fund	£	500.00
	Reserve Fund	£	3,000.00
	General Revenue Reserve	£	1,630.05
	TOTAL ringfenced	£	11,923.48
	Un-ringfenced funds available:	£	7,360.19
Online payments approved:		Amount inc. VAT	VAT
	Wigmore School - Donation for Prize - as per budget	£ 30.00	-
	D&B Williams - Lengthsman. Inv 174	£ 90.00	15.00
	Cllr Eleanor Waldron : reimbursement*	208.76	-
	Cllr Ian Banks : reimbursement from General Revenue Reserve **	£ 17.10	2.85
	Clerk's expenses October - Mileage £16.65	£ 16.65	-
	Total Payments	£ 362.51	£ 17.85
	Un-ringfenced balance after October Payments:	£	7,014.78

*Aymestrey Good Neighbour Scheme. Mobile Phone £12.26, Printing 300 leaflets £186.50, Phone topup £10.

** Installation and restoration of notice boards

7. **Training:** Noted: One free evening training session with Herefordshire Association of Local Councils (HALC) available until 31 March 2020; current year's budget for training £210.00. New training program from HALC expected.
8. **The Parish Plan:** An [updated version](#) available on Community Website showing status of actions. Plan to form working group to consider what might be completed. Thanks recorded to Cllrs Ian Banks & Ken Holland on an excellent report.

9. **Good Neighbour Scheme:** One phone call received from potential volunteer. Cards to be produced combining information on schemes in Aymestrey, Orleton & Yatton, to be distributed to medical practices for doctors to hand out. Chairman to report on insurance requirements.
10. **Notice Boards: RESOLVED:** To pay additional expense of £13.80 from General Revenue Reserves to Cllr Ian Banks for 4mm Clear Tough Glass. £2.30 VAT recoverable.
11. **Highways**
- 11.1. Update on Traffic Calming scheme. Noted: Resident suggested installing signs warning drivers that in a specific distance the national speed limit will reduce to 30mph. Balfour Beatty advised...*"you cannot place signs such as this in the highway as they are not an authorised sign in the context you wish to use it. You cannot give advanced warning of a permanent speed limit within the current regulations..."*
Noted: Parish Council to consider buffer zones, 40mph signs at both ends of Aymestrey village.
- 11.2. Purchase of Speed Indicator Devices (SIDS). Deferred to November.
- 11.3. Potential new sites for grit bins. One suggested in Yatton, to be considered in November. Noted: costs would be borne by Parish Council.
- 11.4. Works to be undertaken by the Lengthsman. Grips to be cleared on Ballsgate Lane on way up from Aymestrey to turning to Woodhampton Farm. Clerk to advise Lengthsman & Cllr John Probert.
- 11.5. **RESOLVED:** Chairman to write Councillor John Harrington, Portfolio Holder for Infrastructure at Herefordshire Council, about the relationship with Balfour Beatty.
- 11.6. Noted: Potential volunteer is considering assisting Footpaths Officer with spraying.
- 11.7. Noted: No works reported to be undertaken by the Footpaths Officer.
12. Noted: contents of Information Sheet.
13. Noted: date of the next meeting, scheduled for Wednesday 27 November 2019.

Meeting closed at 21:38

Signed ...*Ian Goddard*.....

Cllr Ian Goddard
Chairman, Aymestrey Parish Council.

DATE 27 November 2019

Original copy signed and on file.