

Minutes of the Regular meeting of Aymestrey Parish Council
held at Aymestrey Parish Hall
on 7.30 pm, Wednesday 26th July 2017

Present	Apologies
Cllr Helen Hamilton	Cllr Annaly Goodwin
Cllr Ian Banks	
Cllr Ken Holland	
Cllr John Probert	
Cllr. Ian Goddard	C. Cllr. Carole Gandy

ALSO IN ATTENDANCE

Mr Gwilym Rippon (Locum clerk)

There were nine members of the public present

- | Agenda
item | | |
|----------------|----|--|
| 028-17 | 1. | ELECT A CHAIR |
| | | Cllr. I. Goddard was elected as chair of Aymestrey for the ensuing year |
| 029-17 | 2. | ATTENDANCE AND APOLOGIES |
| | | Please see above list |
| 030-17 | 3. | DECLARATIONS OF ACCEPTANCE OFFICE FROM ANY NEW COUNCILLOR |
| | | Wendy Bowen of Mortimer's Cross having put her name forward was co-opted as a member of Aymestrey Parish Council and signed the necessary acceptance of office form. |
| 031-17 | 4. | TO RECEIVE DECLARATIONS OF INTEREST |
| | | Councillors are reminded of the need to |
| | | 2.1 To declare any personal interest on items on the agenda and their nature. |
| | | 2.2 To declare any prejudicial interest on items on the agenda. |
| | | Cllr. J. Probert declared a prejudicial interest in item 038-17 |

(planning)

2.3 To receive any requests for a dispensation.

There were no requests made

032-17 5. ELECT A VICE-CHAIR

Cllr. H. Hamilton was elected Vice Chair for the ensuing year

033-17 6. PUBLIC SESSION

7.11 Ward Members report:

The ward member had tendered her apologies however she had circulated a very comprehensive report.

7.12 Questions from members of the public:

A member of the public addressed the meeting in relation to Yatton Cottage and the path leading to such. He read out an affidavit for a resident of a long standing in Aymestrey as to the access to Yatton Cottage.

Members of the public were informed that the Parish Council could not discuss this issues until a planning application was submitted.

Another member of the public enquired if there was a possibility of erecting a mirror to ease exit from the lane leading to her property.

034-17 7. TO CONFIRM MINUTES OF COUNCIL MEETING 29TH MARCH 2017 AS A CORRECT RECORD

RESOLVED

The minutes of the Parish Council Meeting of Council Meeting 29th March 2017 were confirmed as a correct record.

035-17 8. FINANCE

5.1 The accounts for 2016-2017 were presented by the clerk (having previously circulated).

RESOLVED

It was agreed that accounts be adopted.

5.2 To receive the internal auditor's report

The presented the Internal auditors report which was favourable and found no issues.

RESOLVED

It was agreed that Internal auditors report be accepted.

5.3 To confirm approval of the Annual Governance Statement

The clerk read out the various section on the governance section of the Annual Return

RESOLVED

It was agreed that Council had adhered to the various sections of the Governance section of the Annual Return.

5.4 To confirm insurance policy for 2017-18

RESOLVED

It was agreed that the Insurance was still fit for purpose.

5.5 To note bank Balances for 28th February

NatWest:	£ 10278.05
Santander Business	£ 7.69
Santander Business Savings	£ 20.60
TOTAL	£ 10306.34

5.6 To ratify payments made in May (meeting not quorate)

RESOLVED

It was agreed to ratify all invoices paid in May. These were replicated below.

PAYMENTS: made in between meetings	
Clerks Pay	569.01
HMRC	149.14
Locum Clerk's fees	469.65
Plusnet (Direct Debit payment - £33 x 2 monthly payments)	66.00
Came & Co. (Insurance)	168.00
SDH Accounting (Internal Auditor)	135.00
ICO (Data protection) DD	35.00
HALC (Course)	36.00
NDP repayment	959.76
TOTAL	£2638.06

5.7 To receive and approve a summary of receipts and invoices for payments

Clerks Pay	569.01
HMRC	149.14
Locum Clerk's fees	434.65
Plusnet (Direct Debit payment - £33 x	66.00

2 monthly payments)	
TOTAL	£1304.30

RESOLVED

That the payments be made with the exception of the payment to Stephanie Dunn which was to be held pending clarification of the temporary clerking insurance position.

036-17 9. **CURRENT VACANCY**

Cllr. Yesson gave notice that she intended to resign due to moving out from the area.

037-17 10. **DAMAGED MILESTONE**

It was reported that Balfour Beatty would place the Milestone on the list of non-urgent repairs. The clerk was requested to establish the cost of repairs.

038-17 11. **PLANNING**

Planning
P153330F

Application for the proposed 5 no. dwellings with garages and treatment plant at land adjacent to Village Hall Aymestrey Leominster Herefordshire.

RESOLVED

The Parish Council reiterates its objection to this proposed development and notes that Historic England supports its view that it would harm the setting of the Grade 1 listed church. It would like to make the planning authority aware that the Neighbourhood Development Plan is well underway and that more appropriate sites have been put forward sufficient to meet the housing target of 11 homes. Given the rate of windfall developments in the parish - an average of two per year since 2011 - the parish anticipates that it will substantially over deliver on its housing target, without this development. All of the Parish Council's previously submitted grounds of objection still stand.

P171761F – Application for the proposed demolition of existing dwelling and replacement new dwelling at Deepmoor, Yatton,

Leominster, Herefordshire.

RESOLVED

The Parish Council is supportive in principle to the replacement of the dwelling but asks that the external walls are not rendered but finished in a natural material, preferably stone, which would be more in keeping with the local vernacular. The render of the existing house is inappropriate in this setting, can be seen from a wide area and is harmful to the natural beauty of Yatton Common.

P171830/F

Application for the Installation of a horse gallop track and horse walker for use in connection with the existing livery (equine) at High View Farm Aymestrey Leominster Herefordshire HR6 9SZ

RESOLVED

The Parish Council was generally supportive of the proposals, but would seek assurance that the development does not contribute to local surface water drainage problems.

Two other enforcement issues were discussed which were deemed necessary to be brought to the attention for the planning enforcement issues.

Mortimer's Cross Planning Enforcement

The Parish Council is concerned about the recent erection of a dwelling on land to the rear of the Mortimer's Cross Inn and asks that immediate enforcement action is taken to secure its removal. The Parish Council has repeatedly raised concerns over at least the past decade about unauthorised development on this land, which is classified as water meadow. It understands that there is an extant enforcement notice requiring the removal of the hard standings on the site and the restoration of the land to meadow and would like an assurance that Herefordshire Council will ensure that the requirements of the notice are carried out. The Parish Council asks that it is fully briefed at the earliest opportunity on the Council's response to this unauthorised development.

Leinthall Earls Planning Enforcement

This enforcement complaint relates to development taking place at Court Farm, Leinthall Earls, where permission was granted for conversion of a range of curtilage-listed barns to four dwellings by decision no, P151263/F. The permission was for the conversion of the barns, not their demolition, but the barns to the south and north of the site have been demolished in their entirety. At the time of the last visit by parish councillors, new footings had been dug to the south and the erection of an entirely new building was underway to the north (see photo. 1). The parish council is particularly disturbed by this development, because it made clear in its objection to the planning application that these two sections of the barns were not suitable for conversion. The garage included in the permission - despite an objection from the conservation officer - is both larger than that shown in the drawings is incorrectly located. The garage stands further back in the site than shown on the application plan and blocks the view of the Grade II listed farmhouse from the Grade II* listed church and vice versa. The parish council asks that Herefordshire Council takes immediate enforcement action requiring the demolition of the two unauthorised dwellings and of the garage and that it is fully briefed at the earliest opportunity on the Council's response to this unauthorised development.

039-17 12. **UPDATE ON THE TRACK LEADING TO YATTON COTTAGE AND THE REMOVAL OF THE ANCIENT HEDGE.**

Also to review the recent application under the freedom of information Act and the subsequent complaint of noncompliance. Update on a complaint made by a member of the public to the ICO

The clerk reported that he had supplied the member of the public with all the records that he was in possession of. However these had been supplied one day late of the 20 days cut off period and as such he had received an email setting out the correct procedure from the Information Commissioners Office.

040-17 13. **PARISH PLAN / TRAFFIC CALMING**

It was reported that there was a meeting arranged for August, it was also reported that monies had been requested from the quarry to assist with rumble strips

041-17 14. UPDATE ON LENGTHSMAN & P3 SCHEME

Condolences had been sent to the Mr. Williams's family who had died recently who was the previous Lengthsman .

RESOLVED to advertise the position

042-17 15. UPDATE ON THE NEIGHBOURHOOD PLAN NDP QUESTIONNAIRES

It was reported that the NDP was in the process of being drafted. The housing policy and environmental policies were being written. It was suggested that the NDP group should have had a stand at the Village fete.

043-17 16. CLERKS REPORT AND CORRESPONDENCE

The clerk presented his report which was noted.

044-17 17. DATE OF THE NEXT MEETING

Wednesday 27th September 2017

Due to the confidential nature of the business of this agenda item, under the Public Bodies (Admission to Meetings) Act 1960 (3) a motion was agreed to exclude members of the public during discussion of this agenda item

045-17 18. STAFFING ISSUES

The Locum clerk due to pressures tendered his resignation which was accepted however the chair wished it recorded his thanks for taking over a clerk at very short notice due the illness of the current clerk

A new temporary clerk would be sought.

Wednesday 26th July 2017