

Aymestrey Parish Council

Councillors are summoned to attend the scheduled meetings of the Parish Council on Wednesday 23 April 2025 starting at 7.00pm in Aymestrey Parish Hall

The Press & Public are cordially invited to attend.

AGENDA

140./24-25 To receive apologies for absence.

141./24-25 To receive Declarations of Interest and written Dispensation requests.

142./24-25 **Open Discussion:**

- a) To note report received from Ward Cllr Carole Gandy.
- b) To hear views of residents on parish matters.
- c) Reports from Councillors.

143./24-25 **Minutes:** To approve minutes of the scheduled meeting held 26 March 2025.

144./24-25 **Public Rights of Way (PROW)**

- a) To consider signing up to the new Herefordshire Council Parish Footpath Officer (PFO) Scheme.
- b) To receive update from Footpaths Officer and consider any expense claims.
- c) To consider works to be undertaken by the Footpaths Officer.

145./24-25 **Planning.** To consider applications to be determined by Herefordshire Council.

146./24-25 **Insurance.** To consider renewing public liability and general insurance with Zurich at a cost of £300.00.

147./24-25 **Financial Matters**

- a) To receive Year End report from the Responsible Financial Officer.
- b) To receive and note Internal Auditor's Report for year ending 31 March 2024.
- c) To approve Annual Governance Statement, section 1 of the Annual Governance and Accountability Return (AGAR).
- d) To approve Accounting Statement, section 2 of the AGAR.
- e) To approve the return of Certification of Exemption from External Audit (for councils with gross income or expenditure not exceeding £25,000)
- f) To note dates set for the exercise of public rights, 3/6/2025 to 14/7/2025.
- g) To consider sponsoring a Wigmore School award.
- h) To note payments since the publication of the March agenda. Unity Trust Bank Fees £6 on 31 March, Hartwood Timber £433.97 (£72.33 VAT) Mortimer Trail sign, One Stop Print Shop £326.60 printing Aymestrey Matters.
- i) To note combined Unity Trust Bank balance on 15 April £15,627.48.
- j) To note balances (including movements noted in RFO Report) . Reserve £5,000, General Revenue Reserve £ 4,088.06
Total reserves £9,088.96. Ringfenced: Traffic Calming Schemes £1,349.50, Earmarked funds: Mortimers Cross Traffic Calming Schemes £1,000, Election Fund £1000, Total ringfenced/earmarked £3,349.50. Non reserve/ringfenced funds available: £3,189.92.
- k) To consider Payments for approval.

	Amount	VAT
i.Mortimers Cross Building Supplies Inv. 2503-213258 PROW re AY10	£241.64	£40.27
ii.Clerk Expenses, mileage £16.99 & pole for Speed Indicator Device £82.80	£99.79	£13.80
iii.Brown, M Payroll Month 1	£299.68	
iv.HMC PAYE Month 1	£74.80	
Total Payments	£715.91	£54.07
Non reserve/ringfenced balance after March Payments:	£2,474.01	

149./24-25 **Flood Group.** To consider the Herefordshire Council Community Flood Equipment Scheme and to consider setting up an Aymestrey Parish Flood Group.

150./24-25 **Neighbourhood Development Plan (NDP).** To consider Working Group to check the efficacy of the existing NDP and potential additions to it.

151./24-25 **Traffic Calming.**

- a) **Aymestrey.** To receive an update from the Working Group and consider recommendations.
- b) **Mortimers Cross.** To receive report from Cllrs Snoswell and Goddard and consider next steps.

152./24-25 **Lengthsman.**

- a) To consider Annual Maintenance Plan and signing Contract with Herefordshire Council for 2025/26
- b) To consider Works to be undertaken by the Lengthsman.

153./24-25 To consider contents of the Information Sheet and any matters arising.

154./24-25 To confirm date of the Annual and scheduled meetings of the Parish Council, Wednesday 28 May 2025.