

Aymestrey Parish Council

Councillors are summoned to attend the scheduled meeting of the Parish Council on Wednesday 22 November 2023 starting at 7.00pm in Aymestrey Parish Hall

The Press & Public are cordially invited to attend.

AGENDA

1. **Apologies.** To receive apologies for absence.
2. **Declarations of Interest.** To receive Declarations of Interest and written Dispensation requests.
3. **Open Discussion:**
 - 3.1. To receive report from Ward Cllr Carole Gandy.
 - 3.2. Update on parish matters from Chairman.
 - 3.3. Reports from Councillors.
 - 3.4. To hear views of residents on parish matters.
4. **Minutes:** To approve minutes of the Scheduled meetings held 25 October 2023.
5. **Footpaths**
 - 5.1. To receive update from Footpaths Officer and consider any expense claims received.
 - 5.2. To consider works to be undertaken by the Footpaths Officer.
6. **Traffic Calming.**
 - 6.1. To consider amendments to the traffic calming plan proposed by the Traffic Calming Group following informal discussion with representatives of the Police and Crime Commissioner and Herefordshire Council.
 - 6.2. To consider the following resolution:

"Aymestrey Parish Council hereby adopts the Traffic Calming Proposals dated December 2023 ('the Scheme') produced by the Aymestrey Traffic Calming Group as the traffic calming scheme for the village of Aymestrey. Agencies concerned with the infrastructure and appearance of Aymestrey village are urged to note local requirements as expressed in the Scheme, to require that local works should support and be in accordance with the Scheme and not to undertake works in conflict with the Scheme except as agreed with Aymestrey Parish Council."
 - 6.3. Due to the lead time required, to consider submitting Traffic Regulation Order requests as are implicit in the Scheme.
7. **Planning Applications** To consider responses to
 - 7.1. [P233303/PA4 - \(Part 3\) Class Q - Prior Approval](#) Aymestrey, Mortimer, Barns at Shirley Farm Lingen Herefordshire. Prior approval for the change of use of agricultural buildings into 2 smaller dwellings and 3 larger dwellings., Valid. *Deadline 29/11*
 - 7.2. [P233355/FH - Full Householder](#) Ballsgate Cottage, Aymestrey, Herefordshire. HR6 9UT. Proposed single-storey extension and formation of parking area. *Deadline 6/12*
8. **Planning Matters.**
 - 8.1. [P173692/F](#) land adjacent to the Village Hall, 5 no. dwellings with garages and treatment plant. To consider potential response to letter emailed to Cllr Swinglehurst concerning the process taken in reaching a decision not to enforce the approval.
9. **Financial Matters**
 - 9.1. To consider implementing pay award in line with the national local government agreement, backdated to 1 April 2023 and, if agreed, confirm that backpay may be included in December payroll, to be paid before the next meeting in January.
 - 9.2. To note payments since the October meeting: £635.99 (inc. £106 VAT) EuroPC for laptop.
 - 9.3. To note Balances on 15/11/23 Lloyds Current a/c £5,673.39 Lloyds 32 Day Notice a/c £16,219.02.
 - 9.4. To note Reserves and Ringfenced Funds. Reserve Fund £5,000. General Revenue Reserve £4,986.86. Total reserves £9,986.86. Ringfenced funds: For Traffic Calming Schemes £2,795.98. Election Fund £1,000. Total ringfenced £3,795.98. Non reserve/ringfenced funds available: £8,109.57
 - 9.5. To note interest on Lloyds 32-day notice account stopped when notice was given.

9.6. To consider payments for approval:	Amount	VAT
a) Yatton Farm Services Inv. 897. Drainage works.	£1,168.80	£194.80
b) Herefordshire Council Inv. 91590393 Election 4/5/23 re-charge	£170.06	
c) Clerk's Payroll Month 8	£264.78	
d) HMRC PAYE Month 8	£66.20	
Total Payments	£1,669.84	
Non reserve/ringfenced balance after November Payments:	£6,439.73	

10. To finalise and confirm the **Budget for 2024/25**.
11. To set the **Precept for 2024/25** for submission to Herefordshire Council.
12. **Yatton Defibrillator.**
 - 12.1. To consider options and selection of suitable defibrillator to be housed in existing cabinet.
 - 12.2. To confirm arrangements for installation of cabinet.
13. **Good Neighbour Scheme (GNS).** To receive an update.
14. **Safer Neighbourhood Team Policing Priorities.** To consider request to confirm 3 policing priorities for the next quarter, and to confirm the Parish Council's wish to continue working with the team.
15. **Highways.** To receive an update on carriageway repairs at Quarry Road Leinthall Earls.
16. **Lengthsman.** To consider works to be undertaken by the Lengthsman.
17. **To consider contents of the Information Sheet** and any matters arising.
18. To confirm date of next scheduled meeting of the Parish Council, Wednesday 24 January 2024, there being no scheduled meeting in December.

Maggie Brown
Clerk to the Council

clerk@aymestrey.org

17 November 2023
Tel 07398 222 310