

Aymestrey Parish Council

Councillors are summoned to attend the scheduled meeting of the Parish Council on Wednesday 23 November 2022 starting at 7.00pm in Aymestrey Parish Hall

The Press & Public are cordially invited to attend.

AGENDA

1. **Apologies** To receive apologies for absence.
2. **Declarations of Interest.** To receive Declarations of Interest and written Dispensation requests.
3. **Open Discussion:**
 - 3.1. To receive report from Ward Cllr Carole Gandy.
 - 3.2. Update on parish matters from Chairman.
 - 3.3. Reports from Councillors.
 - 3.4. To hear views of local residents on parish matters.
4. **Minutes:** To approve minutes of the scheduled meeting held 26 October 2022.
5. **Footpaths**
 - 5.1. To receive update from Footpaths Officer and consider any expense claims received.
 - 5.2. To consider works to be undertaken by the Footpaths Officer
6. **To note vacancy on the Parish Council and consider co-option.**
7. **Planning Matters**
 - 7.1. To consider potential response to letters emailed to the Planning Department about foul drainage arrangements re [P173692/F](#) land adjacent to the Village Hall, 5 no. dwellings with garages and treatment plant.
 - 7.2. To consider Planning Enforcement issues arising from apparent breach of condition 6 of planning permission 173598 (hedge on Southern boundary of Dan Y Bryn, Yatton).
8. **Financial Matters**
 - 8.1. To note transactions dated after the October Agenda: Drainage Grant £1825 received from Herefordshire Council received 4 November.
 - 8.2. **To note balances and approve payments:** Lloyds Bank Balance at 17 Nov 2022 £21,000.47
Ringfenced funds: For Traffic Calming Schemes £2,795.98, Election Fund £1,000, IT replacement £200.00, Reserve Fund £5,000.00, General Revenue Reserve £5,296.86. TOTAL ringfenced £14,292.84.
Un-ringfenced funds available: £6,707.63
Payments for approval. Figures include VAT if applicable.

Herefordshire Tree Warden Network, subscription	£30.00
DM Payroll Services Ltd., Inv 2458. Payroll admin Oct 22 to Mar 23	£60.00
Yatton Farm Services Inv. 826. Power washing village gates x 4	£96.00
Yatton Farm Services Inv. 827. Drainage works in Parish	£540.00
Clerk's Payroll Month 8	£243.98
HMRC PAYE Month 8	£61.00
Clerk's Expenses (Paper & printer ink £10.57; mileage £9)	£19.57
Total Payments	£1,050.55
Un-ringfenced balance after November Payments:	£5,657.08
 - 8.3. **To finalise the budget for 2023/24.**
 - 8.4. **To set the precept for 2023/24.**
9. **Herefordshire Council Minerals and Waste Local Plan.** To receive report from Cllr Hamilton following public hearing.
10. **Neighbourhood Development Plan.** To note information outlining the future role of NDPs with the emerging Local Plan.
11. **Highways.** To consider problem arising from cars parked on the verge at Yatton and any action required.

12. Good Neighbour Scheme (GNS).

12.1. To receive an update.

12.2. To consider insuring the GNS as part of the Parish Council's policy.

13. Traffic Calming. To receive update from Working Group, consider actions and interim funding.

14. Lengthsman

14.1. To receive updates on works completed.

14.2. To consider routine maintenance to be carried out over the winter months.

14.3. To consider other works to be undertaken by the Lengthsman.

15. To note contents of the Information Sheet.

16. To confirm date of the next Parish Council meeting, scheduled for Wednesday 25 January 2023, there being no scheduled meeting in December 2022.

Maggie Brown
Clerk to the Council

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18 November 2022
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