

## Aymestrey Parish Council

Councillors are summoned to attend the scheduled meeting of the Parish Council on Wednesday 27 October 2021 at 7.30pm in Aymestrey Parish Hall

The Press & Public are cordially invited to attend.

### AGENDA

1. **Apologies. To receive apologies for absence.**
2. **Declarations of Interest.** To receive Declarations of Interest and written Dispensation requests.
3. **Open Discussion**
  - 3.1. To receive brief oral report from Ward Cllr Carole Gandy.
  - 3.2. Update on parish matters from Chairman and reports from Councillors.
  - 3.3. To hear views of local residents on parish matters.
4. **Minutes.** To approve minutes of the scheduled meeting held 22 September 2021.
5. **Financial Matters**
  - 5.1. To receive quarter end report from the Responsible Financial Officer.
  - 5.2. To confirm third member of the Finance Working Group.
  - 5.3. To receive report from Finance Working Group.
  - 5.4. To consider increase in cost of Broadband, to supply Fibre connection to the Parish Hall.
  - 5.5. To consider first draft of budget for 2022/23.
  - 5.6. To note payments between meetings: Direct Debits 20/9/21 £20.40 & 20/10/21 £24.42, inc. VAT to PlusNet for broadband; £256.60 One Stop Print Shop – printing Aymestrey Matters September edition.
  - 5.7. To note balances and approve payments: **Lloyds Bank Balance at 20/10/21 £20,954.86.**

**Ringfenced funds:** For Traffic Calming Schemes £2,795.98; Parish Initiatives (topped up from General Revenue to cover Benches on order) £1,234.50; Election Fund £910.78; IT replacement £100; Reserve Fund £5,000.00; General Revenue Reserve £4,555.22.  
TOTAL ringfenced £14,596.48 Un-ringfenced funds available: £6,358.38

**Payments for approval.** Figures include VAT if applicable.

Reimbursement to Cllr Goddard - items for relocation of phone box	£142.65
Clerk Payroll Month 7	£239.78
HMRC PAYE Months 7	£60.00
Clerk's Home Working Allowance Apr to Sep 2021	£50.00
Reimbursement to Ian Banks - Events Website Software (annual subscription)	£81.50
Total Payments	£573.93
Un-ringfenced balance after October Payments:	£5,784.45
6. **Good Neighbour Scheme:** To receive an update and approve financial support if required.
7. **Consultations**
  - 7.1. Herefordshire Local Plan Update – pre-consultation survey for rural parishes. *Deadline 17/1/22*
  - 7.2. Stakeholder Consultation - Forest Management carried out by Bronwin & Abbey Ltd (SA-FM/COC-001216 / SA-PEFC-FM-COC-001216). *Deadline 10/11/21.*
8. **River Lugg.** To receive update on engagement with the Environment Agency and the River Lugg Drainage Board.

9. **Phone Box at Leinthall Earls.** To approve terms of sale of the phone box to the Gatley Estate.
10. **Speed Indicator Device.** To consider purchase of ladder/platform at approx.. £100
11. **Defibrillators** To note current arrangement for maintenance of 3 defibrillators - in Upper Lye; Lower Lye and at the Parish Hall, and to consider contribution towards maintenance costs for 2021/22 and 2022/23.
12. **Highways**
  - 12.1. Ballsgate Lane 'soft verge' signs. To consider purchase at approx.. £6 each.
  - 12.2. To consider action required to facilitate and improve drainage on the unclassified roads in the Parish.
13. **Footpaths**
  - 13.1. To receive report from Footpaths Officer and consider any expense claims received.
  - 13.2. To consider works to be undertaken by the Footpaths Officer.
14. **Lengthsman**
  - 14.2. To receive update on works completed.
  - 14.3. To consider works to be undertaken by the Lengthsman.
15. **To note contents of Information Sheet.**
16. **To confirm date of the next meeting**, scheduled for Wednesday 24 November 2021.

*Maggie Brown*  
Clerk to the Council

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21 October 2021  
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