Aymestrey Parish Council

Councillors are summoned to attend an extraordinary meeting of the Parish Council
on Thursday 12 November at 5pm at Aymestrey Parish Hall

The Press & Public are cordially invited to attend.

AGENDA

91./26-27 To receive apologies for absence.
92./26-27 To receive Declarations of Interest and written Dispensation requests**.**
93./26-27 To hear views of residents on matters below.

94./26-27 To install a bridge on the AY9 Public Right of Way using a £5,000 grant from Herefordshire Council. Project to be completed by The Aymestrey Footpath and Bridge Team, under the aegis of the Parish Council.

a) **Project approval**. To resolve that the Parish Council has formally approved the project, its method statement and risk assessment.
b) **Project leadership and site supervision.** To resolve the appointment of the Parish Footpaths Officer (PFO) and Cllr Barrow as project lead and site supervisors, acting as the Parish Council's contact point for the project.
c) **Delegated authority and reporting.** To resolve that, within the approved budget of £5,000 and in accordance with the approved method statement, the Clerk, Parish Footpaths Officer, and Cllr Barrow are authorised to progress the bridge project. This authority includes purchase of materials, hire of equipment, liaising with contractors, the Highway Authority, and other relevant bodies; approving minor, non-material variations; and taking urgent operational or safety-related action, including stopping work where necessary. Any material change to the project's scope, cost or risk will be reported to the Parish Council.
d) **Other project matters**. To consider and resolve any matters arising from the bridge project and, if appropriate, delegate authority to the clerk the PFO and Cllr Barrow to progress the project between meetings.
e) **To consider and note responses to further queries from Zurich Insurance.**
   i. Highway Authority role and sign-off.
   ii. Telehandler operator status and insurance.
   iii. Plant, lifting equipment and operator competence.
   iv. Lifting plan and work near the watercourse.
   v. Public Right of Way management and footfall.

95./26-27 To note date of next scheduled meeting on Wednesday 25 November 2026.

Eleanor Waldron

Cllr Eleanor Waldron 8 November 2026
Chair.