

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree to Box 8 in the column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are prepared on a receipts and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as negative figures.

Name of smaller authority: Aymestrey Parish Council

County area (local councils and parish meetings only): Herefordshire

Financial year ending 31 March 2023

Prepared by (Name and Role): Mrs Maggie Brown, Clerk and Responsible Financial Officer

Date: 31-03-23

	£	£
Balance per bank statements as at 31/3/23:		
Lloyds current account	16,121	16,121
Petty cash float (if applicable)		-
Less: any unpresented cheques as at 31/3/23 (enter these as negative numbers)		-
Add: any un-banked cash as at 31/3/23		
		-
Net balances as at 31/3/23 (Box 8)		16,121

The net balances reconcile to the Cash Book for the year as follows:

CASH BOOK

Opening Balance 1 April 2022 (Prior Year Box 8)	14,688.37
Add: Receipts in the year	17,166.3
Less: Payments in the year	- 15,733.8
Closing balance per cash book as at 31 March 2023 (must equal net balances above - Box 8)	16,121