

Aymestrey Parish Council

Councillors are summoned to join the scheduled meeting of the Parish Council on
Wednesday 28 April 2021 at 7.30pm [via Zoom](#) Meeting ID 925 2242 0721 Passcode 976157

The Press & Public are cordially invited to join the meeting, or to submit a comment or question for the Parish Council. For further details contact the Clerk, Maggie Brown, on clerk@aymestrey.org or 07398 222 310 or by post to The Quern, Chapel Lawn, Bucknell, Shropshire SY7 0BW

AGENDA

1. **Apologies for absence**
2. **To receive Declarations of Interest and written Dispensation requests.**
3. **To amend Standing Order 3s.**
4. **To consider applicants for co-option of one Councillor, and receive declaration of acceptance of office.**
5. **Open Discussion**
 - 5.1. To receive report from Ward Cllr Carole Gandy.
 - 5.2. To hear views of local residents on parish matters.
 - 5.3. Update on parish matters from Chairman.
 - 5.4. Reports from Councillors.
6. **Minutes** To approve minutes of the scheduled meeting 24 March 2021, to be signed at a later date.
7. **Financial Matters**
 - 7.1. To receive Year End report from the Responsible Financial Officer.
 - 7.2. To receive report from the Finance Working Group.
 - 7.3. To receive and note the Internal Auditor's Report for year ending 2021.
 - 7.4. To approve Annual Governance Statement, section 1 of the Annual Governance and Accountability Return (AGAR).
 - 7.5. To approve Accounting Statement, section 2 of the AGAR.
 - 7.6. To agree proposed dates for the exercise of public rights, 14/6/2021 to 23/7/2021
 - 7.7. To sign and authorise return of Certification of Exemption from External Audit (for councils with gross income or expenditure not exceeding £25,000)
 - 7.8. To note that AGAR forms will be signed by the Chairman at a later date.
 - 7.9. To note payments between meetings: Direct Debit 22/03/21 £20.40, inc. VAT, PlusNet for broadband.
 - 7.10. To note balances and approve payments: **Lloyds Bank Balance at 21 April 2021 £14,558.94**

Ringfenced funds: For Traffic Calming Schemes £2,795.98; Parish Initiatives £936.00; Election Fund £910.78; IT replacement £100.00; Reserve Fund £5,000.00; General Revenue Reserve £4,419.30
TOTAL ringfenced £14,162.06
Un-ringfenced funds available: (Precept not yet received). £396.88

Payments for approval. Figures include VAT if applicable.
SDH Accounting - Internal Audit 2020-2021 inc. postage £140.65
Footpaths Officer Expenses - reimbursement for fuel & chainsaw sharpening £25.72
Total Payments £166.37
Un-ringfenced balance after April Payments: £230.51.
8. **[Herefordshire Minerals and Waste Policy](#)** To consider response to consultation. *Deadline 24 May*
9. **Parish Plan** To consider updating the Plan prior to its 10th anniversary in 2022.

10. **Aymestrey Good Neighbour Scheme** To receive update and agree further financial support if required.
11. **Phone Box at Leinthall Earls** To consider correspondence received from Gatley Park regarding ownership of the phone box.
12. **Phone Box at Mortimers Cross** To consider consultation from British Telecom on the future of the phone box.
13. **Memorial Benches** To receive an update.
14. **[Consultation on Remote Meetings](#)**
 - 14.1. To consider responding to the consultation as a Parish Council.
 - 14.2. If responding, to note benefits/disadvantages to be included.
15. **Common Land in Aymestrey Parish** To receive a report from the Commons Working Group.
16. **Highways** Lye Road – to consider any further action required.
17. **Footpaths**
 - 17.1. To receive report from Footpaths Officer.
 - 17.2. To consider works to be undertaken by the Footpaths Officer.
18. **Lengthsman**
 - 18.1. To consider works to be undertaken by the Lengthsman.
19. **To note contents of Information Sheet.**
20. **To confirm date of the next meeting. Annual Meeting of the *Parish Council* 7.00pm Wednesday 26 May. Scheduled meeting of the Parish Council approx. 7.30pm on immediately after the Annual Meeting**
21. **To resolve to exclude the press and public from the following confidential item.**

In accordance with the Clerk's contract of employment, clause 9, to agree whether the Council consents to her undertaking additional paid employment.

Maggie Brown

Mrs Maggie Brown
Clerk to the Council

23 April 2021
Tel 07398 222 310