

Aymestrey Parish Council

Councillors are summoned to attend the scheduled meeting of the Parish Council
on Wednesday 27 March 2024 starting at 7.00pm in Aymestrey Parish Hall

The Press & Public are cordially invited to attend.

AGENDA

1. **Apologies.** To receive apologies for absence.
2. **Declarations of Interest.** To receive Declarations of Interest and written Dispensation requests.
3. **Open Discussion:**
 - 3.1. To receive report from Ward Cllr Carole Gandy.
 - 3.2. Update on parish matters from Chairman.
 - 3.3. Reports from Councillors.
 - 3.4. To hear views of residents on parish matters.
4. **Minutes:** To approve minutes of meetings held 28 February 2024.
5. **Footpaths**
 - 5.1. To receive update from Footpaths Officer and consider any expense claims received.
 - 5.2. To consider works to be undertaken by the Footpaths Officer.
6. **Planning Applications** To consider responses to
 - 6.1. [P240489/FH - Full Householder](#) Aymestrey, Mortimer, Bower Cottage Bacon Lane Aymestrey Leominster Herefordshire HR6 9SX. Application for the variation of condition 2 of permission 222203 (Replace dilapidated single storey lean-to with a 2 storey extension on a slightly larger footprint) - to allow construction of only a single storey extension, Valid. *Deadline extended to 28 March*
 - 6.2. [P240500/FH - Full Householder](#) Aymestrey, Mortimer, Yatton cottage Yatton Leominster Herefordshire HR6 9TP. Propose extension to Yatton Cottage., Valid. *Deadline extended to 28 March*
 - 6.3. [P240620/PA4 - \(Part 3\) Class Q - Prior Approval](#) Aymestrey, Mortimer, Barns at Shirley Farm Lingen Herefordshire. Application to determine if prior approval is required for a proposed: change of use of an agricultural buildings to two smaller dwelling houses and three larger dwelling house (use class c3), to include building works reasonably necessary for the conversion., Valid *Deadline 28 March*
7. **Planning Matters.** To note and receive update on complaint raised by Aymestrey Parish Council, Herefordshire Council reference CCMPT12024/00180, concerning the process taken in reaching a decision not to enforce planning approval [P173692/F](#) land adjacent to the Village Hall, 5 no. dwellings with garages and treatment plant.
8. **Financial Matters**
 - 8.1. To receive report following Finance Working Group Meeting on 18 March and consider recommendations:
 - 8.1.1. Virements from General Reserve: £350 to Footpaths and £425 to IT budget headings.
 - 8.1.2. Replacing Lloyds 32-day Notice Account with a Nationwide 35-day Business Saver Account, delegating authority to the Clerk/RFO in conjunction with the Chairman to arrange transfers to a nominated bank account.
 - 8.1.3. To increase Reserves from £5,000 to £7,000.
 - 8.1.4. To arrange an Equals cash card to be topped up with £500.
 - 8.1.5. To note Clerk's payslip checked for accuracy.
 - 8.2. To note receipts/payments since the February meeting: Receipts: £151 from Herefordshire Council Lengthsman Grant. Payments: One Stop Print Shop Inv. 11408 £310.50 for spring edition of Aymestrey Matters. The Community Heartbeat Trust £1986 for Yatton defibrillator utilising £1,060 from donations.
 - 8.3. To note balances on 21 March 2024 Lloyds Bank £16,544.60. Reserve Fund £5,000; General Revenue Reserve £3510.86; Total Reserves £8,510.86. Ringfenced funds: For Traffic Calming Schemes £2,795.98; Election Fund £829.94 Total ringfenced £3625.92.
Non reserve/ringfenced funds available: £2,574.47

8.4. To consider payments for approval:	Amount	VAT
a) Yatton Farm Services Inv 940	£1,152.00	£192.00
b) Greenbarnes Ltd. Self healing pin-board	£306.37	£51.06
c) Clerk's Payroll Month 12	£285.58	
d) HMRC PAYE Month 12	£71.40	
e) Clerk's Expenses Mar. Mileage, two meetings.	£18.00	
Total Payments	£1,833.35	£243.06
Non reserve/ringfenced after March Payments:	£2,574.47	

9. **Asset Register.** To consider draft 2024 register and condition of assets.
10. **Annual Parish Meeting 7pm Wednesday 8 May 2024.** To consider topic for Annual Parish Meeting.
11. **Herefordshire Town & Parish Council Charter.** To consider representative to join a working group drafting a new Charter.
12. **Consultation.** To consider responses to:
 - 12.1. West Mercia Police, confirming top 3 policing priorities, preferred frequency, and method of contact.
 - 12.2. Herefordshire Council regarding Licensing Application for an occasional premises licence at HFYFC Rally 2024, Hall Farm, Leinthall Earls, Leominster, HR6 9TR. 18 to 19 May 2024.
13. **Traffic Calming.** To receive an update and to consider funding of £120 for planters.
14. **Good Neighbour Scheme (GNS).** To receive an update.
15. **Lengthsman.**
 - 15.1. To consider Lengthsman Contract with Herefordshire Council, if received.
 - 15.2. To consider submitting expression of interest in the Local Drainage Funding. Deadline: end April.
 - 15.3. To consider works to be undertaken by the Lengthsman.
16. To consider contents of the Information Sheet and any matters arising.
17. To confirm date of next scheduled meeting of the Parish Council, Wednesday 24 April 2024.

Maggie Brown
Clerk to the Council

clerk@aymestrey.org

22 March 2024
Tel 07398 222 310