

# Aymestrey Parish Council

Councillors are summoned to attend the scheduled meeting of the Parish Council  
on Wednesday 26 July 2023 starting at 7.00pm in Aymestrey Parish Hall

The Press & Public are cordially invited to attend.

## AGENDA

1. **Apologies.** To receive apologies for absence.
  2. **Declarations of Interest.** To receive Declarations of Interest and written Dispensation requests.
  3. **Open Discussion:**
    - 3.1. To receive report from the West Mercia Police Safer Neighbourhood Team.
    - 3.2. To receive report from Ward Cllr Carole Gandy.
    - 3.3. Update on parish matters from Chairman.
    - 3.4. Reports from Councillors.
    - 3.5. To hear views of residents on parish matters.
  4. **Minutes:** To approve minutes of the Scheduled meetings held 28 June 2023.
  5. **Footpaths**
    - 5.1. To receive information on costs for repair/replacement of strimmer/brushcutter and consider purchase of a new machine.
    - 5.2. To receive update from Footpaths Officer and consider any expense claims received.
    - 5.3. To consider works to be undertaken by the Footpaths Officer.
  6. **Planning Applications. To consider response to [P231922/F - Planning Permission](#)** Aymestrey, Mortimer, Upper Yatton Farm Yatton Leominster Herefordshire HR6 9TW. Proposed replacement agricultural building., Valid. *Deadline 3 August.*
  7. **Planning Matters.**
    - 7.1. [P173692/F](#) land adjacent to the Village Hall, 5 no. dwellings with garages and treatment plant.  
To consider potential response to letter emailed to Cllr Swinglehurst concerning the process taken in reaching a decision not to enforce the approval.
    - 7.2. To consider Policy AYH4: Exception Sites for Affordable Housing in the Neighbourhood Development Plan in relation to housing in Mortimers Cross.
  8. **Financial Matters**
    - 8.1. To receive Quarter One report from the Financial Officer and consider recommendations.
    - 8.2. To note verification of bank reconciliation to the end of June 2023
    - 8.3. To agree honorarium payment to the Footpaths Officer for 2022/23.
    - 8.4. To consider payment of Payroll in August there being no scheduled meeting.
    - 8.5. To note payments since the June meeting: Payments £288 to One Stop Print Shop; £40 to Wigmore High School.
    - 8.6. To note balances Lloyds Current a/c Balance on 19 Jul 2023 £4,665.87, Lloyds 32 Day Notice a/c Balance on 19 Jul 2023 £16,100.84. Ringfenced funds: For Traffic Calming Schemes £2,795.98, Election Fund £1,000, IT replacement £300, Reserve Fund £5,000, General Revenue Reserve £4,986.86, TOTAL ringfenced £14,082.84, Un-ringfenced funds available: £6,683.87.
    - 8.7. To approve payments:

|                                                                        |           |
|------------------------------------------------------------------------|-----------|
| a) DM Payroll Services Ltd Inv 2912. For 1st six months payroll admin. | £60.00    |
| b) Clerk's Payroll Month 4                                             | £264.78   |
| c) HMRC PAYE Month 4                                                   | £66.20    |
| d) Clerk's expenses# (including £6.58 VAT)                             | £48.47    |
| e) Yatton Farm Services. Invoice 879 (including £97.10 VAT)            | £582.60   |
| Total Payments                                                         | £1,022.05 |
- Un-ringfenced balance after July Payments: £5,661.82
- # Namesco Authenticated SMTP Access £39.47 & mileage £9
9. **Good Neighbour Scheme (GNS).** To receive an update.
  10. **Breedon Quarry Liaison Meetings.**

- 10.1. To receive a report following Liaison Meeting on 13 July.
- 10.2. To consider representative to attend meetings on behalf of Aymestrey Parish Council.
- 11. **Consultation.**
  - 11.1. To consider response to Herefordshire Minerals & Waste Local Plan Main Modifications Consultation.
  - 11.2. To consider response to Parish Council survey from The Police and Crime Commissioner.
- 12. **Highways.** Update on carriageway repairs at Quarry Road Leinthall Earls.
- 13. **Commons Association.** To consider purchase of two billhooks and a sharpening stone for the Commons Association, cost c£100.
- 14. **Lengthsman.** To consider works to be undertaken by the Lengthsman.
- 15. **To consider contents of the Information Sheet** and any matters arising.
- 16. To confirm date of next scheduled meeting of the Parish Council, Wednesday 27 September 2023, there being no scheduled meeting in August.

Maggie Brown  
Clerk to the Council

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21 July 2023  
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