

Aymestrey Parish Council

Councillors are summoned to attend the scheduled meeting of the Parish Council
on Wednesday 26 April 2023 starting at 7.00pm in Aymestrey Parish Hall

The Press & Public are cordially invited to attend.

AGENDA

1. **Apologies** To receive apologies for absence.
2. **Declarations of Interest.** To receive Declarations of Interest and written Dispensation requests.
3. **Open Discussion:**
 - 3.1. To receive report from Ward Cllr Carole Gandy.
 - 3.2. Update on parish matters from Chairman.
 - 3.3. Reports from Councillors.
 - 3.4. To hear views of local residents on parish matters.
4. **Minutes:** To approve minutes of the scheduled meeting held 22 March 2023.
5. **Footpaths**
 - 5.1. To receive update from Footpaths Officer and consider any expense claims received.
 - 5.2. To consider works to be undertaken by the Footpaths Officer
6. **Election.** To note members returned unopposed. New councillors take office on 9 May.
7. **Planning Applications. To consider response to**
[P230523/FH - Full Householder](#) Aymestrey, Mortimer, Balls Gate House Aymestrey Leominster Herefordshire HR6 9UT. Proposed change of use from storage use into part of the residential accommodation to include a single storey wrap around linking extension to property., Valid
8. **Planning Matters** To consider potential response to letters emailed to the Planning Department about foul drainage arrangements re [P173692/F](#) land adjacent to the Village Hall, 5 no. dwellings with garages and treatment plant.
9. **Financial Matters**
 - 9.1. To receive year end report from the Responsible Financial Officer.
 - 9.2. To receive and note Internal Auditor's Report for year ending 2023.
 - 9.3. To approve Annual Governance Statement, section 1 of the Annual Governance and Accountability Return (AGAR).
 - 9.4. To approve Accounting Statement, section 2 of the AGAR.
 - 9.5. To agree proposed dates for the exercise of public rights, 5/6/2023 to 14/7/2023
 - 9.6. To sign and authorise return of Certification of Exemption from External Audit (for councils with gross income or expenditure not exceeding £25,000)
 - 9.7. To note the first half of the precept, £5,700, is due to be received on 21 April 2023.
 - 9.8. To note balances and approve payments: Lloyds Current a/c Balance on 20 Apr 2023 £6,120.86; Lloyds 32 Day Notice a/c Balance on 20 Apr 2023 £10,027.20; Ringfenced funds: For Traffic Calming Schemes £2,795.98; Election Fund £1,000; IT replacement £300; Reserve Fund £5,000; General Revenue Reserve £4,986.86; TOTAL ringfenced £14,082.84
Un-ringfenced funds available: £2,065.22
Payments for approval. Clerk's Payroll Month 1 £264.98; HMRC PAYE Month 1 £66.00; Total Payments £330.98. Un-ringfenced balance after April Payments: £1,734.24.
10. **Insurance.** To consider renewing public liability and general insurance with Zurich at a cost of £300.00.

11. **Western Hemlock.** To consider responding to the Forestry Commission's email regarding western hemlock growth on Ancient Woodland Sites in the parish.
12. **Aymestrey Phone Box Restoration.** To receive an update and consider authorising payment for sandblasting if required.
13. **Coronation of King Charles III.** To consider location, species and funding for commemorative tree.
14. **Annual Meeting of the Parish 2023.** To receive update on plans for the Annual Meeting of the Parish arranged for Wednesday 17 May.
15. **Good Neighbour Scheme (GNS).** To receive an update.
16. **To consider inviting John Campion,** Police and Crime Commissioner, to attend a Parish Council meeting to speak to councillors and local residents on policing concerns.
17. **Highways** Update on carriageway repairs at Quarry Road Leinthall Earls.
18. **Lengthsman**
 - 18.1. To receive update on application for grant to create new drain on LE Quarry Road.
 - 18.2. To consider completion of Expression of Interest Form and Annual Maintenance Plan from Balfour Beatty. *If received.*
 - 18.3. To consider signing Lengthsman Contract with Herefordshire Council. *If received.*
 - 18.4. To note no request received from Balfour Beatty about mowing verges once or twice, and to consider action.
 - 18.5. To consider works to be undertaken by the Lengthsman.
19. **To consider contents of the Information Sheet** and any matters arising.
20. To confirm date of the Annual and Scheduled Meetings of the Parish Council, scheduled for Wednesday 24 May 2023 and the Annual Meeting of the Parish on Wednesday 17 May.

Maggie Brown
Clerk to the Council

clerk@aymestrey.org

21 April 2023
Tel 07398 222 310