

Aymestrey Parish Council

Councillors are summoned to attend the scheduled meeting of the Parish Council
on Wednesday 25 September 2024 starting at 7.00pm in Aymestrey Parish Hall

The Press & Public are cordially invited to attend.

AGENDA

51./2024 To receive apologies for absence.

52./2024 To receive Declarations of Interest and written Dispensation requests.

54./2024 **Open Discussion:**

- a) To receive report from Ward Cllr Carole Gandy.
- b) To hear views of residents on parish matters.
- c) Reports from Councillors.

55./2024 **Minutes:** To approve minutes of the scheduled meeting held 24 July 2024.

56./2024 **Footpaths**

- a) To note successful application for Public Rights of Way 24/25 Grant Funding and consider signing Herefordshire Council's Contract Variation Agreement.
- b) To consider additional assistance to complete installation of stiles/gate/finger posts by end March 2025.
- c) To receive update from Footpaths Officer and consider any expense claims.
- d) To consider works to be undertaken by the Footpaths Officer.

57./2024 **Planning Matters.**

57.1. To consider response received regarding complaint raised by Aymestrey Parish Council, Herefordshire Council reference CCMPT12024/00180, concerning the process taken in reaching a decision not to enforce planning approval [P173692/F](#) land adjacent to the Village Hall, 5 no. dwellings with garages and treatment plant.

57.2. [P240500/FH](#) To decide whether to request a Habitats Regulations Assessment (HRA) is carried out at discharge of conditions stage due to the failure to carry out the HRA before the grant of planning permission.

58./2024 **Financial Matters**

- a) To consider transferring from Lloyds to Unity Trust Bank, setting up a current and instant access account.
- b) To consider and agree additional signatories for online banking.
- c) To consider donation towards Aymestrey Fete in line with budget for 2024/25.
- d) To note payments/receipts since publication of the July agenda.
Paid: Payroll Month 5 (August) £285.58 & HMRC £71.40. GCL Electrical £303.46 (no VAT) installation of defibrillator.
Received: Grant of £3,000 from the West Mercia Police, to fund a Speed Indicator Device, £289.12 contribution to the printing of Aymestrey Matters from the Parochial Church Council.
- e) To note balances on 19 September 2024. Lloyds Current a/c £10,797.25, 32-day notice a/c £10,183.94.
- f) To note Reserves and Ringfenced funds. Reserve Fund £5,000, General Revenue Reserve £8,535.88, Total reserves £13,535.88. Ringfenced funds: For Traffic Calming Schemes £4,245.98 (including £3k grant), Election Fund £829.94
Total ringfenced £5,075.92. Non reserve/ringfenced funds available: £2,369.39
- g) To consider payments for approval.

	Gross	VAT
i Acorn Workshop Inv 2349. Board for Covenhope	£1,050.00	£175.00
ii Donation to Aymestrey Fete	£300.00	
iii Clerk's Payroll Month 6	£285.58	
iv HMRC PAYE Month 6	£71.40	
v Clerk's Expenses*	£232.93	£27.27
Total Payments	£1,939.91	£27.27

Non reserve/ringfenced balance after September Payments: £429.48

* Website renewals £43.19 & £116.40; Home Working Allowance £50; stamp £1.35; ink £3.99; mileage £18. VAT £27.27

59./2024 To consider adopting updated versions of

- a) Standing Orders, removing Clause 14 a).
- b) The Asset Register.

61./2024 **Yatton Defibrillator**

- a) To consider suitable date for training sessions, either online or at the Parish Hall.
- b) To consider person willing to check the status of the defibrillator and report issues to the Clerk.

62./2024 Traffic Calming. Aymestrey.

- a) To receive update and consider actions arising.
- b) To review progress of installation of speed indicator device (SID) bases and agree next steps.
- c) To consider signing Herefordshire Council licences for village gates and SID bases.
- d) To consider applying for a Mortimer Trail sign under the Herefordshire Council Public Right of Way Fund.
- e) To consider purchase of battery powered Speed Indicator Device
- f) To consider purchase of 76mm pole for the SID.
- g) To consider purchase of 4 willow sheep sculptures.
- h) To consider purchase of deer models.
- i) To consider update provided to the Chairman by the Floral Group.
- j) To consider approaching Breedon Quarries for funding towards final project items.
- k) To consider allocation of ring-fenced funds based on the above.

63./2024 Traffic Calming. Mortimers Cross. To confirm membership of the working group and agree next steps.

64./2024 Lengthsman. To consider

- a) Works to be undertaken by the Lengthsman.
- b) Ditching Works, under the 2024/25 Local Drainage Fund. Locations to be agreed.
- c) A Drainage Survey, under the 2024/25 Local Drainage Fund.
- d) Submitting proposals for minor drainage schemes under the 2024/25 Local Drainage Fund
- e) Listing gullies for clearing/cleansing under the 2024/25 Local Drainage Fund.

65./2024 Procedure - Parish Councillor Vacancies. To note procedure when a vacancy arises.

66./2024 To consider contents of the Information Sheet and any matters arising.

67./2024 To confirm date of next scheduled meeting of the Parish Council, Wednesday 23 October 2024.

Maggie Brown, Clerk.

clerk@aymestrey.org

Tel 07398 222 310

19 September 2024