Aymestrey Parish Council

Councillors are summoned to attend the scheduled meeting of the Parish Council
on Wednesday 25 February 2026 starting at 7.00pm in Aymestrey Parish Hall

The Press & Public are cordially invited to attend.

AGENDA

131./25-26 **Apologies. To receive apologies for absence.**

132./25-26 **Declarations of Interest.** To receive Declarations of Interest and written Dispensation requests.

133./25-26 **Open Discussion:**

a) To receive report from Ward Cllr Carole Gandy.
b) To hear views of residents on parish matters. `
c) Reports from Councillors.

134./25-26 **Co-option.** To consider applications for co-option to the Parish Council.

135./25-26 **Vacancy.** To note publication of Notice of Vacancy and deadline for requesting an election.

136./25-26 **Minutes:** To approve minutes of the scheduled meeting held 28 January 2026.

137./25-26 **Public Rights of Way (PROW)**

a) To receive update from Footpaths Officer and consider any expense claims received.
b) To consider works to be undertaken by the Footpaths Officer.

138./25-26 **Lengthsman/Drainage.**

a) To note update received from the Lengthsman.
b) To consider litter clearance by the Lengthsman from the north of Aymestrey to the Quarry Road.
c) To consider works to be undertaken by the Lengthsman including drainage by the A4110 from south of the Parish Hall to the café.

139./25-26 **Planning**. To consider response to applications to be determined by Herefordshire Council.

140./25-26 **Planning Matters**. To note advice and consider accepting a resident's offer to act in an advisory capacity on planning applications in the Parish, including Breedon Quarry.

141./25-26 **Financial Matters**

a) To ratify decision to fund First Aid training course.
b) To note payments/receipts not listed in the January Minutes. Paid £6 Bank Fees 31/1/26, Ludlow Training Co., £238.80 including £39.80 VAT.
c) To note Unity Trust Current combined balances 18 February 2026 £24,544.12.
d) To note balances. Reserve Fund £5,000, General Revenue Reserve £7546.06, Total reserves £12,546.06. Ringfenced: Traffic Calming Schemes £1,113.33, Earmarked: Mortimers Cross Traffic Calming Schemes £1,000, Election Fund £1,000, Total ringfenced/earmarked £3,113.33. Non reserve/ringfenced funds available: £8,884.73
e) To consider payments for approval and invoices received after publication of the agenda.

i	HALC H6013 HALC and NALC Annual Subscription	£633.79	£105.63 VAT
ii	Brown, M Payroll Month 11	£411.12	
iii	HMRC Payroll PAYE & ER NI Month 11	£117.34	
iv	Brown, M Expenses Mileage and parking, February	£23.19	
v	Aymestrey Parish Hall Inv. 01/26 Hall Hire 2025/26	£400.00	
	Total Payments	£1,585.44	£105.63 VAT

Non reserve/ringfenced balance after Payments: £7,299.29
Bank balance after payments £22,958.68

142./25-26 **Interim Internal Audit Report 2025/26, Report from IT Working Group and Annual Governance and Accountability Return 2025/26 Assertion 10.** To note reports received from the internal auditor (SDH Accounting), and the IT working group, and consider recommendations demonstrating the Parish Council's intention to meet the requirements of Assertion 10.

Working Group Recommendations:

a) To continue using existing website until after the External Audit is completed.
b) To defer adoption of updated Data Management & Audit Policy until draft received from HALC.
c) To note findings of the Working Group relating to the Accessibility of the website.
d) To adopt Accessibility Statement 2026.
e) To consider the Assertion 10 checklist in readiness for the Annual Return in April.
f) To consider adopting a Councillor Privacy Notice and completing Information Forms, for the clerk's use only.

143./25-26 **Commons Association.** To consider carrying forward balance of 2025/26 budget to increase funds available for Commons' maintenance in 2026/27.

144./25-26 **Aymestrey Matters.** To receive update regarding Aymestrey Matters postage costs and consider whether the arrangement is to be altered.

145./25-26 **Aymestrey Traffic Calming.** To consider disposal of former village gates no longer in use.

146./25-26 **Mortimers Cross Road Safety.** To note emails sent to Mr Simon Hobbs and Mr Ian Connolly on 16 February seeking information and to consider responses if received.

147./25-26 **Defibrillator cabinet.** To consider disposal of defibrillator cabinet held in store since 2023.

148./25-26 **To consider contents of the Information Sheet and any matters arising.**

149./25-26 **Date of next scheduled meeting of the Parish Council, Wednesday 25 March 2026.**

Maggie Brown
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20 February 2026
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