

Aymestrey Parish Council

Councillors are summoned to attend the scheduled meetings of the Parish Council
on Wednesday 23 July 2025 starting at 7.00pm in Aymestrey Parish Hall

The Press & Public are cordially invited to attend.

AGENDA

40./25-26 **Apologies. To receive apologies for absence.**

41./25-26 **Declarations of Interest.** To receive Declarations of Interest and written Dispensation requests.

42./25-26 **Open Discussion:**

- a) To receive report from Ward Cllr Carole Gandy.
- b) To hear views of residents on parish matters.
- c) Reports from Councillors.

43./25-26 **Minutes:** To approve minutes of the scheduled meeting held 25 June 2025.

44./25-26 **Footpaths**

- a) To receive update from Footpaths Officer and consider any expense claims received.
- b) To consider works to be undertaken by the Footpaths Officer.

45./25-26 **Planning.** To consider responses to applications to be determined by Herefordshire Council.

- a) [P251877/FH - Full Householder](#) Aymestrey, Mortimer, Lower Yatton Barn, Lower Yatton Farm Yatton Leominster HR6 9TL. Proposed two storey extension, Valid. *Deadline 31/7*
- b) [P251850/FH - Full Householder](#) Aymestrey, Mortimer, Vicarage Cottage Aymestrey Leominster HR6 9SU. Proposed demolition and rebuilding of timber outbuilding and shed., Valid. *Deadline 7/8.*

46./25-26 **Grant Application.** To consider application from Aymestrey Parochial Church Council for a donation towards the upkeep of churchyards (in 2024 £840 at Aymestrey and £350 at Leinthall Earls).

47./25-26 **Financial Matters**

- d) To receive quarter end report from the Responsible Financial Officer and consider recommendations.
- e) To note verification of reconciliation of the bank statement to end June 2025.
- f) To consider honorarium payment to the Footpaths Officer for 2025/26.
- g) To consider potential mileage claim for Clerks' Working Lunch at Herefordshire Association of Local Councils. on 1 August.
- h) To note payments/receipts not listed in the June Minutes. £297 to One Stop Print Shop for June edition of Aymestrey Matters. £2,700 to Yatton Farm Services for invoices 1072 and 1073 (drainage works to be recovered via grant from Herefordshire Council). Invoice for ground clearance work at Yatton Hill Common £485, received 16 July, payment to be set up.
- i) To note combined Unity Trust Bank balance on 16 July £7,347.65
- j) To note reserves and earmarked funds. Reserve Fund £5,000, General Revenue Reserve £5,296.06, Total reserves £10,296.06. Ringfenced: Aymestrey Traffic Calming Schemes £1,212.85, Earmarked: Mortimers Cross Traffic Calming Schemes £1,000, Election Fund £1,000, Total ringfenced/earmarked £3,212.85. Non reserve/ringfenced funds available: -£6,161.26 (awaiting payment of grant from Herefordshire Council).
- k) To consider payments for approval. (PROW = Public Right of Way)
 - i Booth, M AFP03/25 Labour installing steps on PROW £150.00
 - ii Dunn, D AFP01/25 Labour installing steps on PROW £250.00
 - iii Hammond, R AFP02/25 Labour installing steps on PROW £150.00
 - iv Brown, M Payroll Month 4 £299.68
 - v HMRC Payroll PAYE Month 4 £74.80
 - vi DM Payroll Services Ltd., Inv. 4451 £72.00 £12 VAT
 - Total Payments £996.48
 - Non reserve/ringfenced balance after Payments: -£7,157.74
 - Bank balance after Payments £6,351.17

48./25-26 **Parish Hall.** To receive report from the Parish Hall on proposed improvement projects and consider potential financial contribution if required.

49./25-26 **Verges.** To consider appropriate action in response to verges being mown before 8 July, contrary to the Parish Council's request that they be cut once only, at the end of the season.

50./25-26 **Working Groups. (Deferred from June) To consider membership of**

- a) Finance b) Traffic Calming (2) c) Neighbourhood Development Plan d) Employment

51./25-26 **Neighbourhood Development Plan.** To consider future of Neighbourhood Planning Support Services, calling on the Government to Provide Dedicated Funding for Neighbourhood Plans.

52./25-26 **Traffic Calming Working Groups.**

- a) Mortimers Cross. To receive update and consider actions arising.
- b) Aymestrey. To receive update.

53./25-26 **Lengthsman.** To consider works to be undertaken by the Lengthsman.

54./25-26 To consider contents of the **Information Sheet** and any matters arising.

55./25-26 **Date of next scheduled meeting** of the Parish Council, Wednesday 24 September 2025 there being no scheduled meeting in August.

Maggie Brown
Clerk to the Council clerk@aymestrey.org

18 July 2025
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