

Aymestrey Parish Council

Councillors are summoned to attend the scheduled meeting of the Parish Council on Wednesday 22 April 2026 starting at 7.00pm in Aymestrey Parish Hall

The Press & Public are cordially invited to attend.

AGENDA

169./25-26 **Apologies. To receive apologies for absence.**

170./25-26 **Declarations of Interest.** To receive Declarations of Interest and written Dispensation requests.

171./25-26 **Open Discussion:**

- a) To receive report from Ward Cllr Carole Gandy.
- b) To hear views of residents on parish matters.
- c) Reports from Councillors.

172./25-26 **Co-option.** To consider applications for co-option to the Parish Council, if received.

173./25-26 **Minutes:** To approve minutes of the scheduled meeting held 25 March 2026.

174./25-26 **Public Rights of Way (PROW)**

- a) To receive update from Footpaths Officer and consider any expense claims received.
- b) To consider works to be undertaken by the Footpaths Officer.

175./25-26 **Lengthsman/Drainage. To consider**

- a) Works to be undertaken by the Lengthsman.
- b) Projects under the Drainage Grant Scheme 2026/27 (Herefordshire Council). Deadline 15 May.

176./25-26 **Planning.** To consider response to applications to be determined by Herefordshire Council.

- a) [P260667/F - Planning Permission](#) Aymestrey, Mortimer, Track at Yatton Cottage Yatton Leominster Herefordshire HR6 9TN. Resurfacing of existing a domestic access track and installation of gate (part retrospective)., Valid. *Extension for comments agreed until 23 April.*
- b) [P260853/F - Planning Permission](#) Aymestrey, Mortimer, Land at Covenhope Farm Covenhope Lane Aymestrey Herefordshire HR6 9SY. Repair and conversion of redundant agricultural cider barn to residential accommodation, improvements to existing vehicular access, formation of car parking/turning area and installation of a sewage treatment plant with soakaway and all associated works., Valid. *Deadline 15 May*
- c) [P260854/L – Listed Building Consent](#) Aymestrey, Mortimer, Land at Covenhope Farm Covenhope Lane Aymestrey Herefordshire HR6 9SY. Detail as above. *Deadline 15 May.*

177./25-26 **Financial Matters**

- a) To receive Year End report from the Responsible Financial Officer and consider recommendations.
- b) To consider sponsoring a Wigmore School award.
- c) To consider advice that Home Working Allowance may have to be paid through Payroll.
- d) To note Direct Debit to Information Commissioner's Office due on or about 25 May 2026.
- e) To note payments/receipts not listed in the March Minutes. Paid £7 Bank Fees 31/3/26, three receipts from Herefordshire Council £3,750 APC_Drainage_2_2025-26 on 30/3/26; £97.02 APC_PROW_1_2025-26 on 1/4/26 and £3,486.50 APC 2025-26_Lengthsman_1 on 14/4/26. Amounts received from Herefordshire Council have been moved into General Reserves.
- f) To note Unity Trust Current combined balances 15 April 2026 £ 21,660.43
- g) To note balances. Reserve Fund £5,000, General Revenue Reserve £11,775.40, Total reserves £16,775.40. Ringfenced: Traffic Calming Schemes £1,113.33, Earmarked: Mortimers Cross Traffic Calming Schemes £1,000, Election Fund £1,000, Total ringfenced/earmarked £3,113.33. Un-ringfenced funds £1,771.70.
- h) To consider payments for approval and invoices received after publication of the agenda. VAT
 - i Yatton Farm Services 1141 6 Drainage days 2025-26 £3,240.00 £540.00
 - ii Society of Local Council Clerks BK225645-1 Regional Training Seminar £51.00 £8.50

iii	Community Heartbeat Trust 21264 Annual support Yatton defib	£162.00	£27.00
iv	Brown, Mrs M Payroll Month 1 2026/27	£411.32	
v	HMRC Payroll Month 1 2026/27	£117.54	
vi	Waldren, Cllr Eleanor 8297213 1p Mobile for Good Neighbour Scheme	£4.00	£0.67
vii	Waldren, Cllr Eleanor 8590471 1p Mobile for Good Neighbour Scheme	£4.00	£0.67
viii	Waldren, Cllr Eleanor 8896400 1p Mobile for Good Neighbour Scheme	£4.00	£0.67
	Total Payments	£3,993.86	£577.51
	Non reserve/ringfenced balance after Payments:	-£2,222.16	(Precept due)
	Bank balance after Payments	£17,666.57	

178./25-26 **Annual Governance and Accountability Return (AGAR)**

- a) To receive Internal Auditor's Report for year ending 31/3/26 and consider recommendations.
- b) To approve Annual Governance Statement, section 1 of the AGAR.
- c) To approve Accounting Statement, section 2 of the AGAR.
- d) To note dates set for the exercise of public rights, 3/6/2026 to 14/7/2026.
- e) To note AGAR will now be submitted to PKF Littlejohn LLC, External Auditor.

179./25-26 **Insurance**

- a) To review quotes for the standard renewal premium versus a bespoke policy potentially providing enhanced cover.
- b) To consider and approve the Parish Council's insurance policy for the 2026/27 financial year.

180./25-26 To consider contents of the Information Sheet and any matters arising.

181./25-26 To consider items for the next agenda.

182./25-26 Date of next scheduled meeting of the Parish Council, Wednesday 27 May 2026 following the Annual Meeting of the Parish Council and the Annual Parish Meeting.

Maggie Brown
Clerk to the Council

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16 April 2026
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