

## Aymestrey Parish Council

Councillors are summoned to attend the scheduled meeting of the Parish Council on Wednesday 25 March 2026 starting at 7.00pm in Aymestrey Parish Hall

The Press & Public are cordially invited to attend.

### AGENDA

150./25-26 **Apologies. To receive apologies for absence.**

151./25-26 **Declarations of Interest.** To receive Declarations of Interest and written Dispensation requests.

152./25-26 **Open Discussion:**

- a) To receive report from Ward Cllr Carole Gandy.
- b) To hear views of residents on parish matters.
- c) Reports from Councillors.

153./25-26 **Co-option.** To consider applications for co-option to the Parish Council, if received.

154./25-26 **Minutes:** To approve minutes of the scheduled meeting held 25 February 2026.

155./25-26 **Public Rights of Way (PROW)**

- a) To receive update from Footpaths Officer and consider any expense claims received.
- b) To consider works to be undertaken by the Footpaths Officer.
- c) To consider condition of the track, Bridleway 4, from Bath Cottage towards Yatton, and potential repair under the Herefordshire Council PROW grant 2026/27.
- d) To consider other projects under the PROW Grant Scheme 2026/27.

156./25-26 **Lengthsman/Drainage. To consider**

- e) Submitting Annual Maintenance Plan & signed Lengthsman Agreement to Herefordshire Council.
- f) Projects under the Drainage Grant Scheme 2026/27 (Herefordshire Council). Deadline extended from 3 to 15 May for
  - i. Maintenance of Existing Assets/Features
  - ii. Creation of New Assets/Feature
- g) Works to be undertaken by the Lengthsman.

157./25-26 **Financial Matters**

- a) To consider additional bank signatory for Unity Trust Bank.
- b) To note payments/receipts not listed in the February Minutes. Paid £6 Bank Fees 28/2/26, Yatton Farm Services Inv. 1130. £16,707.50, £2,784.58 VAT, £13,922.92 net for Drainage works on 13/3/26. Received £477.97 VAT claim on 11/2/26, and £13,922.92 from Herefordshire Council net amount for Drainage on 19/3/26.
- c) To note Unity Trust Current combined balances 19 March 2026 £20,786.76
- d) To note balances. Reserve Fund £5,000, General Revenue Reserve £7,546.06, Total reserves £12,546.06. Ringfenced: Traffic Calming Schemes £1,113.33, Earmarked: Mortimers Cross Traffic Calming Schemes £1,000, Election Fund £1,000, Total ringfenced/earmarked £3,113.33.
- e) To consider payments for approval and invoices received after publication of the agenda, including those expected from Yatton Farm Services.

i Yatton Farm Services Inv. 1126

Washing/strimming/hedging around village gates £480.00 £80.00 VAT

ii Brown, M Payroll Month 12 £411.12

iii HMRC Payroll PAYE & ER NI Month 12 £117.34

iv Brown, M. Expenses. £50 home working allowance & mileage £59.00

v Yatton Farm Services Inv. 1135. Ditching south of Parish Hall £660.00 £110.00 VAT

Total Payments £1,727.46 £190.00 VAT

Non reserve/ringfenced balance after Payments: £3,399.91

Bank balance after payments £19,059.30.

- 158./25-26 **Erosion of riverbank at Covenhope.** To receive an update from Herefordshire Council.
- 159./25-26 **Hedge(s) overhanging the pavement by the A4110.** To consider contacting householder(s).
- 160./25-26 **Phone Boxes.** To consider contacting the Parish Hall Committee to discuss the potential transfer of ownership of the telephone box (Kiosk Number 01568708211), and to consider responsibility for the box in Leinthall Earls (Kiosk Numbers 01568770255).
- 161./25-26 **Policies.**
- a) To complete the Assets Condition Report.
  - b) To consider adding clerk's email address to the Subject Access Request form.
- 162./25-26 **To consider date and arrangements for the Annual Parish Meeting.**
- 163./25-26 **Mortimers Cross Road Safety.** To receive an update.
- 164./25-26 **Consultation.** To consider responding to The Police and Crime Commissioner regarding Government proposals to merge police forces across England and Wales.
- Consultation – [Public consultation - police force mergers](#)**
- Website – [Public consultation - police force mergers | West Mercia PCC](#)**
- 165./25-26 **Society of Local Council Clerks Regional Training Seminar.** To consider clerk's attendance.
- 166./25-26 **To consider contents of the Information Sheet and any matters arising.**
- 167./25-26 **To consider items for the next agenda.**
- 168./25-26 **Date of next scheduled meeting of the Parish Council, Wednesday 22 April 2026.**

Maggie Brown  
Clerk to the Council

[clerk@aymestrey.org](mailto:clerk@aymestrey.org)

20 March 2026  
Tel 07398 222 310