

Aymestrey Parish Council

Councillors are summoned to attend the scheduled meeting of the Parish Council on Wednesday 22 October 2025 starting at 7.00pm in Aymestrey Parish Hall

The Press & Public are cordially invited to attend.

AGENDA

81./25-26 **Apologies. To receive apologies for absence.**

82./25-26 **Declarations of Interest.** To receive Declarations of Interest and written Dispensation requests.

83./25-26 **Open Discussion:**

- a) To receive report from Ward Cllr Carole Gandy.
- b) To hear views of residents on parish matters.
- c) Reports from Councillors.

84./25-26 **Co-Option: Two vacancies.** To consider applications for co-option to the Parish Council.

85./25-26 **Minutes:** To approve minutes of the scheduled meeting held 24 September 2025.

86./25-26 **Footpaths**

- a) To receive update from Footpaths Officer and consider any expense claims received.
- b) To consider works to be undertaken by the Footpaths Officer.
- c) Working with the Orleton Footpath Maintenance Volunteers.

87./25-26 **Planning.** To consider response to applications to be determined by Herefordshire Council.

[P252715/FH - Full Householder](#) Aymestrey, Mortimer, Yatton Cottage Yatton Leominster Herefordshire HR6 9TP. Proposed single storey extension., Valid. Deadline 27 October.

88./25-26 **Microsoft 365.** To consider renewal in November 2025 noting cost increase.

89./25-26 **Financial Matters**

- a) To consider additional member of Financial Working Group.
- b) To note payments/receipts not listed in the September Minutes. £6 Bank Fees 30/9.
- c) To note combined Unity Trust Bank balance on 16 October £ 29,756.67 not including two payments set up but not authorised. £289.80 to One Stop Print Shop for printing Aymestrey Matters, and £69.60 to Mortimers Cross Building Supplies for repair of steps at Mortimer Trail. (£11.60 VAT)
- d) To note balances. Reserve Fund £5,000, General Revenue Reserve £7546.06, Total reserves £12,546.06. Ringfenced: Traffic Calming Schemes £1,113.33, Earmarked: Mortimers Cross Traffic Calming Schemes £1,000, Election Fund £1,000, Total ringfenced/earmarked £3,113.33. Non reserve/ringfenced funds available: £14,097.28.
- e) To consider payments for approval.
 - i Brown, M Payroll Month 7 including backpay and rise in SCP £468.60
 - ii HMRC Payroll PAYE & ER NI Month 7 £142.52
 - iii Clerk Expenses – Mileage £13.50
 - iv Clerk Expenses - Namesco Renewal of Starter SSL DV for aymestrey.org for 1 year £124.79 £20.80 VAT
 - v Total Payments £749.41Non reserve/ringfenced balance after Payments: £13,347.87
Bank balance after Payments £29,007.26*
* not including payments set up be not yet authorised.

90./25-26 **Notice Board.** To consider installation of a new notice board ordered 15 October 2025.

91./25-26 **Refuse arrangements at Covenhope.** To consider update from Herefordshire Council and agree next steps.

92./25-26 **Draft Budget 2026/2027.** To consider first draft. To be finalised at the November meeting. See separate report.

- 93./25-26 **Lengthsman.** To consider works to be undertaken by the Lengthsman.
- 94./25-26 To consider contents of the **Information Sheet** and any matters arising.
- 95./25-26 **Date of next scheduled meeting** of the Parish Council, Wednesday 26 November 2025.

Maggie Brown
Clerk to the Council clerk@aymestrey.org

16 October 2025
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